



OFF-CAMPUS EDUCATION WORK AGREEMENT

BETWEEN

A. Name of Student: _____ Date: _____
 (herein called "the student") Age of Student: _____
 Address: _____ Telephone: _____
 Postal Code: _____ Supervisor: _____

B. Name of Employer: _____ Telephone: _____
 Company Address: _____

WHEREAS:

- The board has approved an Off-campus Education Program for students in this school pursuant to section 18 of the *Education Act*.
- The employer and the student have agreed to participate in the said program on the terms and conditions here set forth:

WITNESSETH:

1. Period of Agreement

The student shall, from _____ to _____, faithfully, honestly and diligently serve the employer and devote his or her whole time and attention to such employment during the hours of employment hereunder prescribed.

2. Days of Work

Employment shall take place between **Monday** and **Sunday**, except the following days as agreed upon by the student and employer: _____

3. Hours of Work

The hours of employment shall be between **7:00 am** and **10:00 pm** in each day of the week during the term of this agreement. Students shall not:

- exceed **40 hours** of work per week for a student who is **not attending class** in a given school term or
- exceed **60 hours** of combined class hours and work hours in any given **work week** or
- exceed **12 hours** of combined class hours and work hours in any given **day** or
- exceed the above criteria except where special consideration is granted under approved conditions (***see attached**)

4. Termination

Notwithstanding anything herein contained to the contrary, any party written hereto may, with or without cause summarily terminate by giving written notice to termination to the parties to this agreement.

5. Supervision

During the hours of employment herein set forth, the student shall be under the direct supervision and contract to the employer, provided that the employer shall at all times permit the board or its representative access to the employment site and the student.

6. Evaluation

The employer shall, at the request of the board or its representatives, evaluate the student in the performance of his or her duties hereunder and report such evaluation on a form from time to time provided to the employer of the board.

7. Full-time Employee Tenure

The employer agrees that the employment of the student hereunder shall in no way affect the job security of the other employee of the employer, nor the employer's hiring practice with regard to full-time employees.

EMPLOYER

STUDENT

BOARD OF TRUSTEES REPRESENTATIVE

PARENT OR GUARDIAN OF STUDENT

- By Workers Compensation Act, AR R.S.A 2000, Section 153(3), the student has been deemed to be "a worker" employed by the Government of Alberta
- In the event the student shall be employed by the employer outside the scope of this agreement, the employer and employee are subject to the *Employment Standards Act*, the regulations and orders thereunder.