

Parent How to generate a Report Card - If you have access to PowerSchool

Pages 1 & 2 – iphone/ipad users

Pages 3 & 4 – Andriod phone users

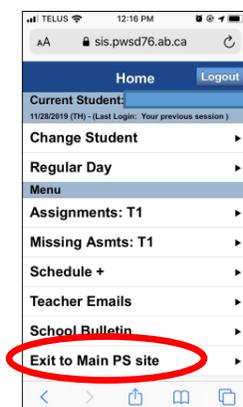
Pages 5 – Computers (laptops/desktop)

For iPhone/Ipad Users

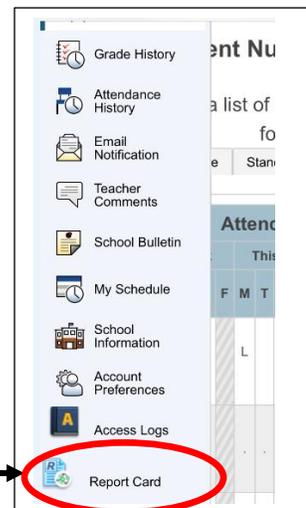
If Using your phone you **MUST** use a browser **NOT** the **APP** – Download and use **Chrome** instead of Safari (to see report cards on your iphone you must do this)



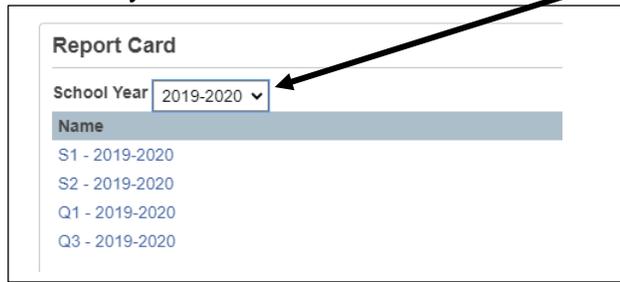
1. Go to the parent portal website on your iphone/ipad <https://sis.pwsd76.ab.ca>
2. Sign in using your parent sign in
3. Choose Exit to Main PS Site



4. On your left menu choose Report Card – *NOTE You may need to click the arrow left/right so it opens the menu on the left of your phone.*



- a. From the drop down Choose the correct School Year (it is defaulted to current year)



Report Card

School Year ▾

Name

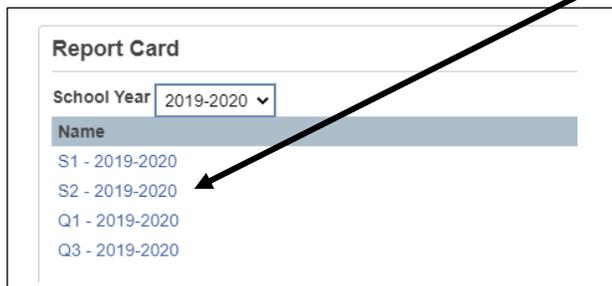
S1 - 2019-2020

S2 - 2019-2020

Q1 - 2019-2020

Q3 - 2019-2020

- b. Click on the report card you want to view



Report Card

School Year ▾

Name

S1 - 2019-2020

S2 - 2019-2020

Q1 - 2019-2020

Q3 - 2019-2020

*Note there may be some incorrect archive report card in the list we are doing our best to clear out the incorrect report cards.

5. The first time you will get the follow message on the TOP of your screen

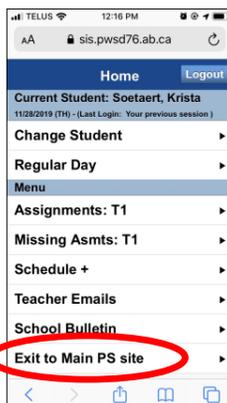


Just click on the word Always show and the report card will open in a new tab

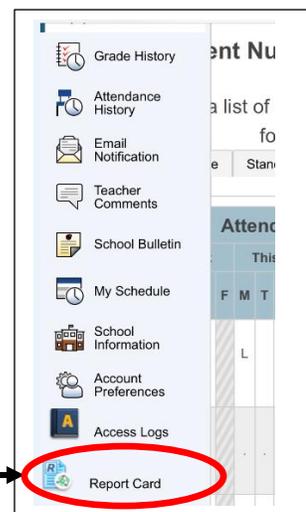
For Andriod Users

If Using your phone you **MUST** use a browser **NOT** the APP

1. Go to the parent portal website on your phone <https://sis.pwsd76.ab.ca>
2. Sign in using your parent sign in
3. Choose Exit to Main PS Site



4. On your left menu choose Report Card – *NOTE You may need to click the arrow left/right so it opens the menu on the left of your phone.*



- a. From the drop down Choose the correct School Year (it is defaulted to current year)

b. Click on the report card you want to view

Report Card

School Year

Name

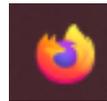
- S1 - 2019-2020
- S2 - 2019-2020
- Q1 - 2019-2020
- Q3 - 2019-2020

*Note there may be some incorrect archive report card in the list we are doing our best to clear out the incorrect report cards.

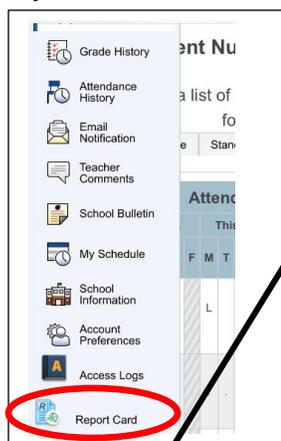
5. The report card will open in a new tab

For Computer/Chromebook Users

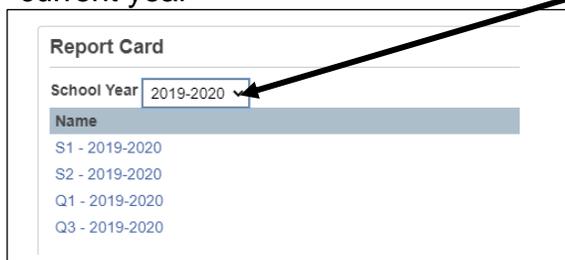
Best using the Chrome browser or Firefox



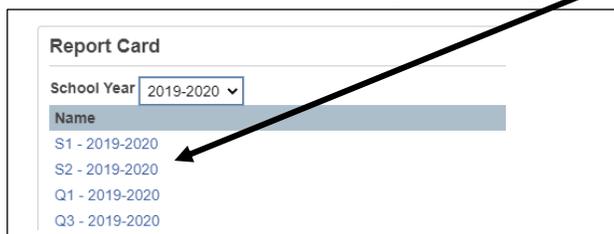
1. Go to the parent portal website <https://sis.pwsd76.ab.ca>
2. Sign in using your parent sign in
3. On your left menu choose Report card icon (Note there may need to unblock the popup window)
4. On your left menu choose Report Card –



- a. From the drop down Choose the correct School Year (it is defaulted to current year)



- b. Click on the blue word report card you want to view



*Note there may be some incorrect archive report card in the list we are doing our best to clear out the incorrect report cards.

5. The report card will open in a new tab