



Peace Wapiti Public School Division

Meeting Minutes

November 28, 2024 - Peace Wapiti Board Meeting - 10:30 AM

UPDATE

Trustees Present:

Blaine Riding, Lori Grant, Wendy Kelm, Dale Crane, Stefanie Clarke, Millie Turner, and Dana McIntosh

Via Google Meet:

Martine Piebiak and Dwayne Speager

Administration Present:

Bob Stewart, Darren Young, Ralph Paquin, Kayla Klava, and Keli Houle

1. Trustee Disclosure (Reminder)

Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agencies as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

2. Call to Order (Chair)

Board Chair Grant called the meeting to order at 10:33 a.m.

3. O Canada

4. Land Acknowledgement

We acknowledge the traditional homelands of this area's diverse First Nations, Inuit and Metis people. Our name, Peace Wapiti, pays tribute to the many rivers within our boundaries and exists within Treaty 8 territory. We are committed to working together to ensure these lands and its people are cared for and respected as long as the sun shines, grass grows and rivers flow.

5. Consent Agenda (Chair)

Resolution # BM20241128.1001

Moved By: Trustee Riding

that the Board approve the Consent Agenda including:

1. Peace Wapiti Board Minutes - October 24, 2024

2. International Travel - pending compliance with Policy HGCG Off-Site-Activities

a. Spirit River Regional Academy - Approval in Principle Request - Portugal, Spring Break 2026

b. Beaverlodge Regional High School - Final Approval Request - Portugal, Spring Break, 2025

c. Sexsmith Secondary School - Final Approval Request - Panama, Spring Break, 2025

d. Hythe Regional School and Helen E. Taylor School - Final Approval Request - Greece, Spring Break, 2025

e. Peace Wapiti Academy - Final Approval Request - Croatia, Slovenia, and Montenegro, Spring Break, 2025

3. Information

a. Trustee Meeting Report-Recruitment and Retention of Teachers and Professional Staff in Rural Alberta

Carried

6. Adoption of Agenda (Chair)

Resolution # BM20241128.1002

Moved By: Trustee Kelm

that the Board approve the agenda as presented.

Carried

7. Good News

8. Presentations

9. Action Items

9.1 Approval of Reserve Transfers (Treas. Paquin)

Resolution # BM20241128.1003

Moved By: Trustee Riding

that the Board approve the transfers to/from reserves as recommended by Secretary-Treasurer Paquin.

Carried

9.2 Approval of Audited Financial Statements (Treas. Paquin)

Resolution # BM20241128.1004

Moved By: Trustee Clarke

that the Board approve the Audited Financial Statements for the year ended August 31, 2024.

Carried

Leon Pfeiffer attended the meeting from 10:30 a.m. to 10:52 a.m.

9.3 Approval of the Annual Education Results Report (AERR) (Supt. Stewart)

Resolution # BM20241128.1005

Moved By: Trustee Riding

that the Board approve the 2023-2024 Annual Education Results Report as presented.

Carried

9.4 Bylaw 24-40 Requiring Each Person Seeking to be Nominated as a Candidate for the Board of Trustees to Provide a Criminal Record Check (Supt. Stewart)

9.4.1 First Reading

Resolution # BM20241128.1006

Moved By: Trustee McIntosh

that first reading be given to Bylaw No. 24-40, requiring each person seeking to be nominated as a candidate for the Board of Trustees to provide a criminal record check.

Carried

9.4.2 Second Reading

Resolution # BM20241128.1007

Moved By: Trustee McIntosh

that second reading be given to Bylaw No. 24-40, requiring each person seeking to be nominated as a candidate for the Board of Trustees to provide a criminal record check.

Carried

9.4.3 Approval of Proceeding with Third and Final Reading of By-Law 24-40

Resolution # BM20241128.1008

Moved By: Trustee McIntosh

that the Board approve proceeding with the third and final reading of Bylaw No. 24-40, requiring each person seeking to be nominated as a candidate for the Board of Trustees to provide a criminal record check.

Carried Unanimously

9.4.4 Third Reading

Resolution # BM20241128.1009

Moved By: Trustee McIntosh

that third and final reading be given to Bylaw No. 24-40, requiring each person seeking to be nominated as a candidate for the Board of Trustees to provide a criminal record check.

Carried

10. Reports

10.1 Superintendent's Report (Supt. Stewart)

Resolution # BM20241128.1010

Moved By: Trustee Kelm

that the Board receive the Superintendent's Report as information.

Carried

10.2 Policy Review Committee

10.2.1 PRC Report (Tr. McIntosh)

Resolution # BM20241128.1011

Moved By: Trustee McIntosh

that the Board approve the Policy Review Committee Report, including the recommendations contained therein:

- *HK – Student Assessment, Grading, and Reporting* – an extensive review of the policy was completed by Administration
- *IFCL – Use of Cell Phones and Electronic Devices* – an extensive review of the policy was completed to ensure it complies with Ministerial Order No. 2024-014
- *BCE – Board Committees* – a recommendation was made to change the Teamsters' Board Liaison Committee Board Membership from at least one Trustee being from the Teamsters' Union area to One Trustee being from the Teamsters' Union area and one from the Negotiating Committee

and the addition of following policy:

- *Policy HIBH – Use of Artificial Intelligence* - the policy was created to help students and employees navigate the use of Artificial Intelligence.

Carried

10.2.2 2024-2025 PWPSD Committee Structure & Membership (Tr. McIntosh)

Resolution # BM20241128.1012

Moved By: Trustee McIntosh

that the Board accept the recommended changes to the 2024-2025 Committee Structure and Membership to include Trustees Clarke and Riding as the trustee representatives on the Teamster Board Liaison Committee effective immediately.

Carried

10.3 Political Action Committee Report (Tr. Grant)

Resolution # BM20241128.1013

Moved By: Trustee McIntosh

that the Board receive the Political Action Report as information.

Carried

10.4 Audit Committee Report (Tr. Grant)

Resolution # BM20241128.1014

Moved By: Trustee Grant

that the Board receive the Audit Committee Report as information.

Carried

10.5 ASBA Zone 1 Meeting Report (Tr. Riding)

Resolution # BM20241128.1015

Moved By: Trustee Riding

that the Board receive the ASBA Zone 1 Report as information.

Carried

10.6 ASBA Fall General Meeting Report (Tr. Riding)

Resolution # BM20241128.1016

Moved By: Trustee Riding

that the Board receive the ASBA Fall General Meeting Report as information.

Carried

10.7 PSBC Meeting Report (Tr. Clarke)

Resolution # BM20241128.1017

Moved By: Trustee Clarke

that the Board receive the PSBC Report as information.

Carried

10.8 Rural Caucus of Alberta Report (Tr. Kelm)

Resolution # BM20241128.1018

Moved By: Trustee Kelm

that the Board receive the Rural Caucus of Alberta Report as information.

Carried**10.9 Ryan Wagner Memorial Award Report (Tr. Kelm)****Resolution # BM20241128.1019****Moved By:** Trustee Kelm

that the Board receive the Ryan Wagner Memorial Report as information.

Carried**10.10 Health & Safety Committee Report (Tr. Speager)****Resolution # BM20241128.1020****Moved By:** Trustee Speager

that the Board receive the Health and Safety Committee Report as information.

Carried**10.11 Strategic Communications Report (Tr. Grant)****Resolution # BM20241128.1021****Moved By:** Trustee Grant

that the Board receive the Strategic Communication PD Report as information.

Carried**10.12 Communications Committee Report (Tr. Piebiak)****Resolution # BM20241128.1022****Moved By:** Trustee Piebiak

that the Board receive the Communications Committee Report as information.

Carried**11. Board Calendar**

The Board Calendar was reviewed.

12. Adjournment**Resolution # BM20241128.1023****Moved By:** Trustee McIntosh

that the meeting be adjourned at 11:58 a.m.

Carried_____
Board Chair_____
Corporate Officer